



Central Queensland Hospital and Health Board
meeting resolutions

26 April 2024

Board meeting minutes

Chairperson	Mr Matthew Cooke	Date and Time	Friday 26 April 2024 at 10.30 am
Venue	Boardroom, Administration Building, Gladstone Hospital	Contact	Kristy Richardson Board Secretary (07) 49205759
Members	Mr Matthew Cooke (Chair), Ms Tina Zawila (by videoconference), Ms Leann Wilson (by videoconference), Ms Michelle Webster, Ms Ryl Gardner, Dr Anna Vanderstaay, Ms Kate Veach		
Apologies	Dr Pooshan Navathe		
In attendance	Ms Lisa Blackler, Mr Jamie Spencer, Ms Susan Foyle, Mr Clay Bailey, Mr Jordan Mogg, Kristy Richardson (by videoconference)		
Guest			

Declarations of interest:

The following standing conflicts of interest were noted:

Board Member	Type of interest
Mr Matthew Cooke	Chief Executive Officer, Gladstone Region Aboriginal and Islander Community Controlled Health Service Ltd t/a Nhulundu Health Service, A/Chief Executive Officer, Centre for Rural and Regional Aboriginal and Torres Strait Islander Health Ltd t/a Centre for Rural and Regional Indigenous Health, Director, Bailai Aboriginal Corporation for Land and Culture. (NFP Voluntary role), Director, Risk Response Engage Design Develop (Remunerated role / shareholder), Chairperson and Director of the Queensland Aboriginal and Islander Health Council (QAIHC).
Ms Leann Wilson	Aboriginal and Torres Strait Island Healing Foundation Deputy Chair and Director; Aboriginal Hostels Limited Board, Director; Australian Rugby League Indigenous Council, Director; Queensland Indigenous Business Network, Director; Timber Queensland, Director.
Dr Anna Vanderstaay	Senior Medical Officer (Part-time temporary) at South West Hospital and Health Service, Medical Officer (Casual) at Royal Flying Doctor Service (Qld Section), General Practitioner (Contractor) at Medicare Urgent Care Centre operated by ForHealth

Board meeting resolutions

Meeting opening

The Chair formally opened the meeting at 10.30 am

1. Closed member's session

A closed members session was not held

2. Opening Business

2.1. Welcome and Apologies

The apology of Dr Pooshan Navathe was **NOTED**.

2.2. Acknowledgment

We respect the collective cultures and traditions of the – recognised Aboriginal Traditional Owners and the Mura Kus Torres Strait Islander Descendants and Mura Kus communities of the Torres Strait Islanders living in Central Queensland – that are represented across the land, sea and river systems that connect and link our health services: Darumbal, Woppaburra, Konomie, Byellee (Bailai), Gurang, Gooreng Gooreng, Taribelang Bunda, Gangulu/Gaangal, Ghungalu, Wulli Wulli, Western Kangoulu, Wadja, Kairi. We respectfully acknowledge our Elders, our communities, and the health workforce past and present, who continue in sharing their cultural knowledge and dedication that supports the healing across our communities and within the provision of health services.

2.3. Patient Story

2.4. Declarations and Conflicts of Interest made as noted above.

2.5. Confirmation of Minutes

The Minutes of 22 March 2024 were confirmed as a true and accurate record.

2.6. Board Calendar

Resolution:

The Board Calendar was **NOTED**

2.7. Update of Meeting Action Register

Resolution:

The update of the Meeting Action Register was **NOTED**

3. Key Updates

3.1 Health Service Chief Executive's Report

Resolution:

The Board APPROVED the extension of Mr Jamie Spencer in the role of Chief Operating Officer to 30 June 2024

Resolution:

The Board **NOTED** the Report and information provided in the Health Service Chief Executive's Report to the Board

3.2 Work Health and Safety and Other Legislation Amendment Bill 2023 (Bill)

Resolution:

The Board **NOTED** the update

3.3 Notifiable Incidents Update

Resolution:

The Board **NOTED** the update

3.4 Nursing and Midwifery Sustainability Update

The Board **NOTED** the update

4. Matters for Decision

4.1. Medical Imaging Contract

Resolution:

The Board:

1. **EXERCISED** the option term for the final 5-year term subject to any variations recommended by the probity advice
2. **DELEGATED** the execution of the extension to the Health Service Chief Executive CQHHS

4.2 Mater Private contract for 12 sub-acute beds

Resolution:

The Board APPROVED the progression of the Mater Private contract for 12 sub-acute beds

5. Matters for Discussion

5.1 March 2024 Finance Report

Resolution:

The Board **NOTED** the Finance Report

5.2 CQHHS Activity Performance

Resolution:

The Board **NOTED** the CQHHS YTD Activity Performance

5.3 Committee Minutes and Recommendations

Discussion held over to next meeting

6. Matters for Noting

6.1 Nil

7. General Business and Meeting finalisation

7.1 Correspondence

Resolution:

The Board **NOTED** the correspondence

The Meeting was closed at 1.45 pm

8. Next meeting date

Confirmed Date: 31 May 2024

Confirmed Time: 10:00 am

Confirmed Venue: Venue to be confirmed